

## PALO CEDRO COMMUNITY PARK

### BOARD OF DIRECTORS MEETING MINUTES

November 28, 2007

#### 1) OFFICERS

Directors Present: Bryan Cope, Gail Batdorf, Emilie Reedy, Glenda Wooten, Nancy Wickland, Sandee Blalock  
Directors Excused: Eileen Fox, Ray Toney, Andy Main  
Guests: Betty Paris, Joan Bakerville, Virginia Phelps, Sharyn Cornelius

Meeting called to order at 6:15 p.m. by Bryan Cope.

#### 2. SECRETARY'S REPORT - Sandee

Correspondence: None

Minutes: A motion was made by Gail, seconded by Nancy to accept the minutes of the 11/14/2007 meeting. All in favor.

#### 3. TREASURER'S REPORT - Gail

1) We received a request for payment for domain name. Gail to check with Andy on this.

2) Bills to be paid: Frontier phone bill; IOOF bill for community calendar of \$15.12. Nancy made a motion to pay the bills, seconded by Glenda. All voted in favor.

3) Deposit of \$330.00 from Emilie Reedy for a fence donation and \$550 from Smitty's.

#### 4. COMMUNITY NEEDS – Nothing to report

#### 5. COMMITTEE REPORTS

**Construction-** Ray Toney not here to provide a report.

**Fundraising— Wine and Dine:** We have not heard from Jennifer or Andy. Bryan to call Jennifer. **Christmas Boutique:** Joan has been here all week and the office looks beautiful. It will be open Friday 11/30 and Saturday 12/1 for the Boutique. Joan submitted a budget of \$255. With current donations of \$150 from Joan and Sue, the money will come out of what is made this year for next year's budget. Gail has the copy of the budget and will provide a copy to Sandee for the binder.

**Pledges:** Virginia brought up for consideration two items: 1) Poker Run sponsored by Renegade Classics next door. We would like Dirk to come in. 2) House Parties with a thank you presentation to those who have been supporters. We would like to use Emilie's home for the first one.

**Grants—**Bryan said he does not have an update. **Interest Mapping:** Nancy said that using school district boundaries provides the best estimate of service area for grant submissions. Motion was made by Nancy to use the boundaries of Bella Vista, Junction, Millville and North Cow Creek school districts, excluding any area served by Redding or Anderson. The motion was seconded by Emilie. Gail suggested using this as a basis and to adjust it as necessary to best fit the grant. The amendment was accepted. All voted in favor. Betty Paris said that she was reviewing funding proposals. Prospects for grants include Moss Lumber, Waste Management, Payless Building, and Wheelabrator. Betty said that she contacted US Bank and needed to review their website for grant submission guidelines. Betty also contacted the Stewardship Council and it requires many hours of community interaction. We need to create a list of cooperating partners and also a wish list. Bryan suggested that Betty get in touch with Ray regarding the information on construction needed for the grant submission.

#### 6. OLD BUSINESS

**Bylaws Review:** Glenda and Emilie reported their proposed changes to the bylaws, which were highlighted on the document they provided. Emilie will email the bylaws. This will serve as the official notice of change of bylaws.

**Inhouse Marketing:** Bryan said that Inhouse has a meeting with Junction and Bishop Quinn regarding the video. Bryan is meeting with them on 11/29 and will have a report for the next meeting.

#### 7. NEW BUSINESS

**Audit Committee:** Emilie, Nancy and Darlene Nachtmann will meet at 5:30 on Dec 5.

**Board Nominations Committee:** Three people are interested in being on the board. If we can change meeting dates, we could have more interested people participate. Discussed changing the meetings to the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays. If we change meeting dates, we need to update the Chamber directory. Gail will check with Ray on his availability. Glenda, Gail and Bryan will form the nominating committee.

**Attorney and CPA discussion:** Sandee talked with Art Peaslee with the question specifically about membership and how that would affect our 501(C)(3) status. Art said that 1) Offering membership in a non-profit is OK if the members' sole purpose is to elect the board. If they have more benefits than that (i.e. discounts) we would have to change our bylaws and articles of incorporation. 2) We can call them "patrons" for purposes of fundraising and make it clear that this is not a membership. We can stay a corporation without members. 3) If members elect the board, Art recommends that we stagger

board terms to 3 years and make sure we always have an odd number on the board. Gail suggested that we all look at the articles of incorporation before we proceed.

**Planning for 2008:** Gail emailed the 2008 Planning documents. Bryan's three priorities were all Fundraising. Nancy's were to have a coordinated publicity/fundraising plan and open on weekends by the end of 2008. Joan's were to restructure corporate sponsorships to get more sponsors involved. Emilie's objectives were to find a strong board made up of corporate/financial/business leaders/construction owners, and develop the finances to fund major projects. Glenda's priorities were to find major support from agencies like the McConnell Foundation and the state, and to complete the marketing plan. Sandee's objectives were to find youth leadership and involvement, get community support and buy in with donations, and continue the progress with construction. Gail's objective is to organize us and created a chart/timeline for 2008 based on our suggestions. (See attached)

8. OPEN DISCUSSION – None

9. Call to Adjourn – 8:25 p.m.

Respectfully submitted,

Sandee Blalock  
Secretary

## 2008 Planning

Q1	Q2	Q3	Q4
<b>Fundraising:</b> Wine & Dine Inserts in East Valley Times  <b>Construction:</b> Fencing complete  <b>Grants:</b> Tobacco fund follow-up	<b>Fundraising:</b> Walk/Breakfast Poker Run  Late in Quarter Raffle  <b>Construction:</b> Grading Trenching	<b>Fundraising:</b> Honeybee Festival   <b>Construction:</b> Grading Trenching complete	<b>Fundraising:</b> Pumpkin Party Christmas Boutique  <b>Construction:</b> Park open on Saturdays

**Needs:**

Maintenance and Operations Plan: This (and security) is all we need to open the park on Saturdays

Fundraising and publicity plan: see above

Security plan: Needed to open park

Grants: Needed to make construction happen.

**Ideas:**

New Year's Eve

Walk / Breakfast

Bike / Party / Dance

Raffle